**University City Community Association - Request for Funding**

Verbal requests for funding must be made during the open forum section UCCA’s monthly meetings.

**Email** completed request form documenting your request to UCCA at [universitycitynews@gmail.com](mailto:universitycitynews@gmail.com) or submit completed form to UCCA using the ‘Contact Us’ link at <http://www.universitycitynews.org/> ***at least 7 days prior*** to the verbal request.

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| --- | --- |
| Date: | |
| Name of organization or (if not an organization) individual making request: | If organization, date organization established and type of organization (e.g. 501c3, 501c4, corporation): |
| Contact person: | Title: |
| Phone number: | Email: |
| Address of organization making request: | |
| Name of project and general description: | |
| Amount of money requested: | Date project is expected to begin and end: |
| Purpose of project: | |
| Describe how the project will benefit the University City community; include estimate of how many people will be served: | |
| What other funding partners/sources do you have for the project? | |
| Signature of person making request: | |
| Please print name: | Are you or your organization a member of University City Community Association? |
| *For UCCA only; outcome of request:* | *UCCA signature and date:* |

*Form effective date 7/2016*