

UNIVERSITY COMMUNITY PLANNING GROUP

Meeting Minutes
Hybrid Meeting
December 12, 2023

Directors present, directors absent

Chris Nielsen (CN) (Chair), Neil de Ramos (NR), **Joann Selleck (JS)**, **Isabelle Kay (IK)**, Jon Arenz (JA), Amber Ter-Vrugt (ATV), Anu Delouri (AD), Kristin Camper (KC), Petr Krysl (PK), **Carol Uribe (CU)**, Andrew Parlier (AP), **Georgia Kayser (GK)**, **Karen Martien (KMar)**, **Andrew Wiese (AW)**, Linda Bernstein (LB), **Fay Arvin (FA)**, Carey Algaze (CA), **Alex Arthur (AA)**, **Anna Bryan (AB)**, **Sasha Treadup (ST)**, Coby Tomlins (CT-City of SD Planning).

1. **Call the Meeting to Order: Chris Nielsen, Chair.** Chair CN at 6:07 pm

CN: Starting recording. This is the UCPG meeting for December 12th, the last meeting of the year. We should hopefully end early.

Roll/Attendance:

1. Joann S.	2. Georgia K	3. Karen M.	4. Faye A.
5. Alex A.	6. Anna	7. Sasha (Zoom; can vote - health exemption)	8. Carol U.
9. Andy	10. Isabelle K	11. Chris Nielsen	

2. **Agenda: Call for additions / deletions: Adoption.**

CN: Any additions/deletions to the agenda? None raised.

CN: Request motion to adopt?

- *Motion to adopt the agenda by CN/ 2nd by Andy.*

CN: Any objections? None raised. The agenda is approved by acclamation.

3. **Approval of Minutes: November 14, 2023, minutes.**

CN: Any changes to minutes?

- CN: None given
 - Motion to approve by Andy / 2nd by Anna:
 - CN: Any objections/abstentions? None.
 - CN: Passes unanimously.

4. Announcements: Chair's Report, CPC Report

CN: I have a brief comment: Thanks to Alexandria for the meeting room. The target to submit our Operating Procedures to the city next week. The next meeting will be January 9th, 2024. A double tracking proposal affecting MHPA and Open Space in east University between the 805 and Miramar is scheduled to be on the agenda. This is Process 5, approval by the City Council, and therefore comes to the Planning Group. The proposal involves a trade of open space with railroad right-of-way.

Andy: The slopes on the UCPG side are pristine. Will their trade proposal contain environmental impacts of the trade?

CN: I have asked them to redo their proposal and address the environmental impacts and include biological impacts section.

5. Presentations:

- **Councilmember Kent Lee (Zach Burton)**

- **Zach:** Trees for Troops was successful, with more than 100 trees given out. A tree recycling project at Standley Park will be established. Police chief search efforts session will take place Jan 18th in the City Council Chambers from 6-7:30. We are just about 1 year in; I've listed a number of things that the office of the Council Member has had an impact on.

- **Plan Update Subcommittee (Andy)**

- **Andy:** In the last session it was reported that our new Community Planner is Coby Tomlins, new head of community planning at the Planning Department. A draft of the environmental impact report will be released in January. There is hope we can hold at least one public forum where a list of recommendations can be prepared. It could be that the community plan subcommittee would be the place, or it could be determined that in this committee would be the best place to review the document.
- **Joann:** How much is lost in the translation given Nancy's departure.
- **Andy:** Much of it was already prepared. Someone from upper echelons of the city will also be reviewing in her absence.
- **Joann:** There were a number of planners before...
- **Bill Beck:** Andy, you were working on subcommittees for years. He understands the mayor wants to build a number of buildings and towers. So, despite the involvement of people from this committee on subcommittees, and more, they do what they want.

- **Andy:** Indeed. We had a 5-year process to pursue new visions. However, in 2020, the city began making significant reviews to its overall city plan outside of the community plans. There was “Complete Communities” plan adopted that affected communities within a certain distance from public transportation. This plan is something that takes precedence.
- **Bill:** Why even bother with this Planning Group?
- **Chris:** No good answer.
- **Joann:** Where is located?
- **Chris:** West of Genesee and Nobel
- **Andy:** It is a slap in the face. The city has been attempting to reduce community voices for a number of years. Yes, some of our processes have indeed been theatrical. However, there are reasons for us to continue coming to the meetings.

- **Senator Brian Jones (Marc Shaeffer)**

- **Announcement:** Senator will be hosting a free seminar class to senior residents to help seniors acquire drivers’ insurance discounts. January 6th, 1-2PM.

6. Public Comment: Non-Agenda Items (2-minute limit).

- **Alex Wong:** Data researcher with Ride SD, a transit advisory group. The Automated People Mover (APM) has 2 proposals, SANDAG and APM. APM would be the superior method to extending the green line. It would come much faster, every 2 minutes. Either way, you have to take the Blue line downtown. The first option would take intervals of 15 minutes, and the APM would come every 2 minutes.
- **Bill Beck:** Pure Water is not being represented for the first time in months. He believes that the people haven’t done a good job with the traffic organization in the neighborhood. Please be careful.

7. Action Item: Appointment to Business Seat B3-B. At the November 2023 UCPG meeting, this seat, held by Amber Ter-Vrugt, was declared vacant under the UCPG bylaws. The board will consider an appointment for this seat. Amber Ter-Vrugt has indicated her willingness to be reappointed. Chris Nielsen, presenting.

- CN: Chris Burris who represents Biomed Real Estate Equities is interested in the seat. Amber represented hospital interests in the area. This item is deferred until January.

8. Action Item: The city has determined a speed limit for Towne Centre Drive of 35MPH from Nobel Dr. to Eastgate Mall. It is currently not posted. The city is asking for a recommendation to confirm the 35MPH speed limit. Chris Nielsen, presenting.

- CN: Is there discussion?
- Karen: is this based on a study/analysis?
- CN: Yes, the city did the study.
- Bill: this is a dangerous area. I encourage you all to support this.
 - Motion to approve a posting of the 35MPH speed limit by Karen / 2nd by Georgia:
 - CN: Any objections/abstentions? None.
 - CN: Passes unanimously.

9. Action Item: Approve UCPG governance documents to be submitted to the city by the end of the year. The City has renamed the Terms & Conditions that replaced the UCPG bylaws to be “Operational Procedures”. Recognition of the UCPG and approval of the revised governance documents will be made by the City Council in early 2024, with the new governance rules then taking effect. Changes to “Operational Procedures” (T&C) were approved in November; the Ethical Conduct Guidelines and the Participation and Representation Plan will be approved tonight. Chris Nielsen, presenting.

- CN: Operational Procedures are essentially our bylaws, but technically bylaws isn't accurate. City first said these would be call them T&Cs, but then moved to call them Operational Procedures.
- [CN Presents New Operational Procedures on Screen]
- CN: Members of our CPG need to fill out demographic information for non-appointed seats. Required is:
 - Affiliation
 - Ethnicity
 - Household Income Ranges
 - Age Range
- Concept of Residential Member came up. This kind of rep cannot be or represent a business.
 - JS: Do we know how Trusts are handled?
 - CN: they are handled as residents
- CN: No changes to Business members
- CN: We'd like to continue the ballot drop-off at the library. This increases access to the UCPG. It's not clear if the city will accept this.
 - JS: Consider adding “secure” before “drop-off” as the librarians are always watching the ballot box.
 - Debbie Knight: In the past, members could not register and vote on the same day.
 - CN: As long as they fill out the membership form, they can then vote at a ballot box the same day.

- Andy: We should add the word “eligible” to “voters” so that we know how we’re referring to eligible voters.
- CN: Any voting member who moves within the plan area can retain their seat through the end of their term (added language to section 4.3).
 - Isabella K: Voting members wording?
 - CN: General members are general, voting members are by default board members.
 - (General Discussion; clarification of this rule and revision)
- CN: UCPG membership for voting may be established any time.
- CN: Deadline for declaring to run for a voting seat for the UCPG must be done by deadline of the February meeting.
- CN: Any grammatical corrections?
 - Andy: the word “consecutive” is missing from the rule of limitations on voting members’ membership before the phrase “nine years”.
- [CN Shares Ethical Standards Document]
 - CN: Main thing to discuss is the topic of abstentions and recusals. We want to emphasize what criteria serve for recusal.
 - Recusals: A mandatory prohibition. Readily identifiable, distinguishable, direct economic interest in any project or matter being considered by the planning group.
 - Abstentions: Optional situation. Where a member has a legitimate, non-economic, personal interest in the outcome that would, at minimum, give the appearance of impropriety, or cast doubt on their ability to make a fair decision, or a member lacks sufficient information upon which to cast a vote.
 - (General Discussion)
 - (Debby and Joann both voice their support and encouragement for Chris’ work on this document)
- [CN Shares Participation and Representation Plan]
 - CN: It’s important to write down goals. This document lays out the general goals of UCPG and Specific Actions that we’ll take in order to tackle these goals.
 - (General Discussion of each goal and its action items)
 - Anu: [Made suggestion]
 - *Motion to approve subject to editing in non-substantial, minor ways, by Alex A. / 2nd by Carol:*
 - CN: Any objections/abstentions? None.
 - *CN: Passes unanimously.*

10. Adjournment: Next Meeting will be on January 9, 2024, in-person at 9880 Campus Pointe Drive, third floor, Terra Nova Conference Room and on Zoom. This will be a hybrid meeting both in-person and on Zoom. 7:40pm.