Holiday Lights & Market

Saturday, December 12, 2:00 to 6:00pm

Standley Park

INFORMATION FOR BOOTHS AND VENDORS

Thank you for asking me about participating in UCCA's inaugural Holiday Lights and Market - an expansion of our past Holiday Lights events. We hope that the event becomes a new tradition in our University City community, and we're so happy that you will be a part of this magical event.

Below is some information about the event, and the second page is a form to send in to secure your booth. Please send the form in by Friday, November 20 to secure your spot.

1. Booths: Community group booths are to provide a holiday craft or pre-cooked / pre-packaged holiday treat. It is up to each group if they want to charge for the crafts or treats (we prefer that crafts are provided free of charge). Vendor and food booths should also have a holiday-related theme and/or offer handcrafted items. We encourage international holiday themes.
2. Food booths: Food items should be pre-cooked in a commercial kitchen. If you must prepare your foods onsite, you must contact us asap. You will be subject to San Diego County Health Department inspection. Protective screens are required where food is being prepared. UCCA will not be responsible for obtaining health permits for vendors.
3. You will need to provide your own canopies, tables and chairs. Food vendors will need your own supplies to keep any foods warm.
4. Decorations: In addition to your own holiday decorations, we are asking that booths string up solar white holiday lights around the tops of your booth. We hope this will bring a festive atmosphere to the market area. (There may be a contest!)
5. You may begin setting up your booth starting at 12:00noon. All booths must stay open during the full event hours of 2:00 to 6:00pm. Please unload your items from the Standley Rec Center parking lot. No vehicles will be allowed beyond the parking lot. You can leave your vehicle in the parking lot, but as a courtesy to others, after unloading please move your vehicles to spaces near the tennis courts.
6. Please make sure to describe your booth craft/products, to prevent duplication.
7. Cost: $25 for nonprofit groups, and $50 for all others. Payment is payable to University City Community Association. You may pay online at: universitycitynews.org (go to donate tab, and comment it's for a booth fee), or mail to: 3298 Governor Drive, #22574, San Diego, CA 92122.
8. If you have questions, or know anyone who might be interested in hosting a booth, providing entertainment, or would like to help with decorating the park and with cleanup, please ask them to contact me: Jemma Samala, jemmasamala@gmail.com

THANK YOU!

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BOOTH FORM

Name of Group/Business: _____

Contact Person: _____

Mailing Address: _____

Email Address: _____

Telephone Number: _____

Booth Description: _____

Do you need electricity? YES NO

Are you selling food? YES NO If yes, will the food be prepared onsite? YES NO

If food is being prepared onsite, do you have a current health permit? YES NO

If yes, please email a copy to jemmasamala@gmail.com. If no, who will be responsible for obtaining the health permit? (Name, phone and email, if different from contact person)

_____

"I have read the UCCA Holiday Lights & Market Information Sheet and request a booth on December 12, 2026."

_____ _____

Name (print) Signature

To reserve your Holiday Lights & Market booth space, complete the above Booth Form and send with your booth fee ($25 for nonprofits; $50 all others) to: University City Community Association, 3298 Governor Drive, #22574, San Diego, CA 92122. If you are paying online at universitycitynews.org, please scan and email your form to: jemmasamala@gmail.com.